

**MEETING TO BE
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**AGENDA FOR A BUSINESS SESSION MEETING
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP
WEST WINDSOR MUNICIPAL BUILDING
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN**

June 8, 2026

7:00 p.m.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice – January 23, 2026 to The Times and the Princeton Packet, filed with the Municipal Clerk and posted at the Municipal Building and on the Township web-site.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration
 - Recognition of Robotic Teams
 - Mayor Marathe State of the Township Address 2026
 - Shade Tree Commission Presentation – Helen Rancan
 - Pride Month Proclamation
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings
11. Consent Agenda

A. Resolutions

B. Minutes

May 11, 2026, Business Session – As Amended

C. Bills & Claims

12. Items Removed from Consent Agenda
13. Recommendations from Administration and Council/Clerk
 - 2026-R120 Approval of Liquor Licenses Renewals for 2026/2027
 - 2026-R121 Authorizing the Rejection of Bids for the Project Known as West Windsor WaterWorks Food Concession 2026-2027
 - 2026-R122 Approval of Request for a Permit from L.E.A.D. Festival for Public Fireworks Displays on June 26th, June 29th and July 5th, 2026 with the Rain Dates Scheduled on July 1st, July 2nd and July 10th, 2026 at Mercer County Park
 - 2026-R123 Approval of Request for a Permit from the Italian American Festival Association for a Public Fireworks Display on September 19, 2026 with a Rain Date Scheduled for September 20, 2026 at Mercer County Park
 - 2026-R124 Authorizing the Business Administrator to Execute Change Order No. 1-Final with CMS Construction, for the Project Known as the Cranbury Road Sidewalk Phase 2B Project for an Increase of \$5,439.72 for a Total Not to Exceed \$758,853.72
14. Introduction of Ordinances
16. Additional Public Comment (15 minutes comment period; three-minute limit per person)
17. Council Reports/Discussion/New Business
18. Administration Updates
19. Closed Session
20. Adjournment

RESOLUTION

WHEREAS, 2026-2027 applications for renewal of liquor licenses have been submitted electronically to the Division of Alcoholic Beverage Control; and

WHEREAS, the appropriate fees have been received; and

WHEREAS, the Police Division and the Code Enforcement Division have indicated they find no reason to object to the renewals; and

WHEREAS, the Health Division has inspected the premises and finds them to be in satisfactory condition; and

WHEREAS, no objection to any of these renewals has been filed with the Clerk's Office; and

WHEREAS, the Alcoholic Beverage Retail Licensee Clearance Certificates for Renewal have been issued.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the renewal of the Alcoholic Beverage Licenses for the following are hereby approved:

PLENARY RETAIL CONSUMPTION LICENSEES

1113-33-016-003	GMRI Inc. (Seasons 52)
1113-33-001-007	Cranbury Management Inc. (The Bog Restaurant)
1113-33-013-005	Brick House Acquisition NJ LLC (Brick House Tavern & Tap)
1113-33-002-007	Munson of West Windsor Wings LLC (Buffalo Wild Wings)
1113-33-010-005	OTB Hospitality, LLC (On the Boarder Mexican Grill & Cantina)
1113-33-012-003	P.F. Changs China Bistro Inc. (P F Changs China Bistro)
1113-33-003-013	Fogo De Choa Churrascaria (Princeton) LLC (Pocket License)
1113-33-009-007	Tommys Princeton LLC (Tommy's Tavern & Tap)
1113-33-018-002	Eddie V's Holdings, LLC (Eddie V's Prime Seafood)
1113-33-020-001	MarketFair Holdings II, LLC (Pocket License)

HOTEL/MOTEL LICENSEES

1113-36-015-005	HP Princeton, LLC (Hyatt Place Princeton)
1113-36-008-005	AVR Princeton Hotel Tenant LLC (Hyatt Regency Princeton)
1113-36-017-001	CHDA Title LLC (Residence Inn by Marriott)
1113-36-019-001	BLG West Windsor, LLC (Pocket License)

PLENARY RETAIL DISTRIBUTION LICENSEES

1113-44-004-011	Princeton Market Inc. (McCaffreys Wines & Spirits)
1113-44-014-002	Trader Joe's East Inc. (Trader Joe's #607)
1113-44-011-006	Wegmans Food Markets, Inc.

Adopted: June 8, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of June, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: May 26, 2026

Initiated By: Kenneth E. Jacobs

Department of Recreation

ACTION REQUESTED/EXECUTIVE SUMMARY:

Adoption of a resolution rejecting the bid for the West Windsor Water Works Food Concession 2026-2027. One bid was received and read by Township staff on April 14, 2026. The sole bid was received from Legacy Hospitality and Entertainment Group LLC ("Legacy"). It was determined that Legacy had worked in the Township at a County facility. Recreation staff spoke with Health Department staff and found that Legacy had multiple health violations and staffing issues. The Manager of Recreation and Parks is recommending, in consultation with the Township Attorney, that the bid from Legacy be rejected.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution
Manager of Recreation Memorandum
Township Attorney-Client Privileged Memorandum

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Kenneth Jacobs 5/26/26
Department/Division Head Date

APPROVED FOR AGENDA OF: June 8, 2026

By: Marlena A. Schmid 06/01/2026
Marlena Schmid, Business Administrator

MEETING DATE: 6/8/26 Ordinance # _____ Resolution # 2026-R121

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor opened and read bids on April 14, 2026 for West Windsor Water Works Food Concession; and

WHEREAS, the Township received one bid from Legacy Hospitality and Entertainment Group LLC (“Legacy”); and

WHEREAS, during the bid review process, Township staff identified concerns regarding Legacy’s prior compliance history with the West Windsor Health Department at another vendor location operating within the Township; and

WHEREAS, the Township determined that the bidder’s documented non-compliance history raised legitimate concerns regarding the bidder’s responsibility and ability to satisfactorily perform the concession services in accordance with State and Township standards and applicable health regulations required for the successful management of the WaterWorks Concession; and

WHEREAS, the Township Attorney reviewed the matter and issued an opinion memorandum concurring with the recommendation of Township staff to reject the bid proposal submitted by Legacy Hospitality and Entertainment Group LLC; and

WHEREAS, it is in the best interest of the Township to reject the bid submitted by Legacy Hospitality and Entertainment Group LLC for the West Windsor Water Works Food Concession for the 2026–2027 seasons.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the bid proposal submitted by Legacy Hospitality and Entertainment Group LLC for the West Windsor Water Works Food Concession for the 2026–2027 seasons is hereby rejected.

Adopted: June 8, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of June 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: May 22, 2026

Initiated By: Timothy M. Lynch

Division/Department: Fire & Emergency Services

ACTION REQUESTED/ EXECUTIVE SUMMARY:

The LEAD Festival has requested approval for public firework displays on Jun 26, June 29, July 5 with rain dates scheduled for July 1, July 2, and July 10.

SOURCE OF FUNDING:

N/A

CONTRACT AMOUNT:

N/A

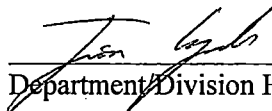
CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW



Department/Division Head

5/22/2026

Date

APPROVED FOR AGENDA OF: _____

By:  06/01/2026

Marlena Schmid, Business Administrator

MEETING DATE: 6/8/26 **Ordinance #** _____ **Resolution #** 2026-R122

Council Action Taken:

RESOLUTION

- WHEREAS, Law Enforcement Against Drugs and Violence desires to conduct public fireworks displays located at Mercer County Park on June 26th, 2026, June 29th, 2026 & July 5th, 2026, with rain dates established for the following July 1, July 2 and July 10, 2026; and
- WHEREAS, said fireworks displays shall be conducted by D&M Fireworks, a U.S. Department of Treasury, Bureau of Alcohol, Tobacco, and Firearms licensed Importer of Fireworks, license number 8-PA-077-51-8C-01399; and
- WHEREAS, the New Jersey Uniform Fire Code N.J.A.C. 5:70-3, 5601.2.4.3 requires the governing body approve said fireworks displays by resolution prior to the Township Fire Marshal granting a permit; and
- WHEREAS, the Township Fire Marshal has designated the fireworks displays must commence by 9:30 p.m. and conclude no later than 10:00 p.m.; and
- WHEREAS, the minimum insurance coverage required by N.J.A.C. 5:70, 5601.2.4.2 is \$500,000 and Celebration Fireworks, Inc carries \$4,000,000 excess liability insurance coverage; and
- WHEREAS, the Fire Marshal has communicated with the Chief of Police, and the Fire Chief of West Windsor Fire Company #1, who will provide police and fire protection for said fireworks displays and have given their approval; and
- WHEREAS, West Windsor Township Division of Fire and Emergency Services will provide emergency medical services; and
- WHEREAS, the Fire Marshal has reviewed the application for a fire safety permit, insurance requirements, and other applicable regulations and has found all to be in order; and
- WHEREAS, the Fire Marshal recommends Township Council approval of said resolution.
- NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor, that this resolution is approved and that a permit may be granted by the West Windsor Township Fire Marshal, upon his approval, for fireworks displays.

Adopted: June 8, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of June, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: May 22, 2026

Initiated By: Timothy M. Lynch

Division/Department: Fire & Emergency Services

ACTION REQUESTED/ EXECUTIVE SUMMARY:

The Italian American Festival Association has requested approval for a public firework display on September 19, 2026 with a rain date scheduled for September 20, 2026.

SOURCE OF FUNDING:

N/A

CONTRACT AMOUNT:

N/A

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Tim Lynch
Department/Division Head

5/22/2026
Date

APPROVED FOR AGENDA OF: _____

By: Marlena L. Schmid 06/01/2026
Marlena Schmid, Business Administrator

MEETING DATE: 6/8/26 **Ordinance #** _____ **Resolution #** 2026-R123

Council Action Taken:

RESOLUTION

- WHEREAS, Mercer County Italian American Festival Assoc. desires to conduct a public fireworks display located at Mercer County Park on September 19th, 2026, with a rain date of September 20th, 2026; and
- WHEREAS, said fireworks display shall be conducted by D&M Fireworks, a U.S. Department of Treasury, Bureau of Alcohol, Tobacco, and Firearms licensed Importer of Fireworks, license number 8-PA-011-51-7E-02057; and
- WHEREAS, the New Jersey Uniform Fire Code N.J.A.C. 5:70-3, 5601.2.4.3 requires that the governing body approve said fireworks display by resolution prior to the Township Fire Marshal granting of a permit; and
- WHEREAS, the Township Fire Marshal has designated the fireworks display must commence by 9:30 p.m. and conclude no later than 10:00 p.m.; and
- WHEREAS, the minimum insurance coverage required by N.J.A.C. 5:70, 5601.2.4.2 is \$500,000 and D&M Fireworks carries \$5,000,000 insurance coverage; and
- WHEREAS, the Fire Marshal has communicated with the Chief of Police, and the Fire Chief of West Windsor Fire Company #1, who will provide police and fire protection for the said fireworks display and have given their approval; and
- WHEREAS, Township Division of West Windsor Fire and Emergency Services will provide emergency medical services; and
- WHEREAS, the Fire Marshal has reviewed the application for a fire safety permit, insurance requirements, and other applicable regulations and has found all to be in order; and
- WHEREAS, the Fire Marshal recommends Township Council approval of said resolution;
- NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor, that this resolution is adopted and that a permit may be granted by the West Windsor Township Fire Marshal, upon his approval, for a fireworks display.

Adopted: June 8, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of June, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

RESOLUTION

WHEREAS, the Township entered into a contract with CMS Construction, Inc. on February 13, 2023 for the Cranbury Road Sidewalk Phase 2B project for the contract amount of \$753,414.00 as set forth in the contract documents and recorded in Council Resolution 2023-R053; and

WHEREAS, Change Order No. 1 Final dated May 21, 2026 has been submitted by the contractor and accounts for an increase (0.7%) of the total budget associated with necessary and verifiable extra work items, with some offset through work items not utilized; and

WHEREAS, Change Order No. 1 Final itemizes the additional work needed and offsets due to work items not needed to be \$5,439.72 for an overall increase in the project cost to a total of \$758,853.72; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds t are available in the following account:

<u>Bicycle and Pedestrian Improvements</u>	<u>405-2022-08 011</u>	<u>\$5,439.72</u>
Account Title	Account Number	Amount

WHEREAS, the Township Engineer has inspected the project, reviewed the documentation, and recommends approval of the change order.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that Change Order No. 1 Final is hereby approved, adjusting the construction scope and quantities of the original contract amount of \$753,414.00 to a revised contract amount of \$758,853.72.

BE IT FURTHER RESOLVED Marlana A. Schmid, Township Business Administrator, is hereby authorized to execute Contract Change Order No. 1 Final.

Adopted: June 8, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 8th day of June, 2026.

Allison D. Sheehan
 Township Clerk
 West Windsor Towns